

EXTRAORDINARY CAREERS

POSITION	Financial Manager – Mabula Share Block Companies
VACANCY ALERT	10 May 2018
REGION	- Bryanston, Johannesburg
PROPERTY	Mabula Share Block Companies: BushTime & Reserve
ABOUT THE POSITION	<p>Requirements</p> <ul style="list-style-type: none"> - B. Com Accounting or Equivalent - Must have relevant 5 to 8 years' experience solid track record working as a Financial Manager within the Hospitality Industry - Timeshare Financial experience ESSENTIAL - VIP Payroll Experience ESSENTIAL - Pastel Accounting Experience ESSENTIAL - Must have a valid driver's licence, own transport advised - Must be prepared to travel as and when required by the company - Must be able to manage the financial team - MS Office (Work, Excel, Outlook) - Advanced - Reliable, Ethical, Confidentiality driven, Motivated, Honest, Passionate - Valid RSA ID - Duties /Responsibilities - Management of accounts department - Financial reporting, monthly and annually, to CFO and Board Level - Creditors, Debtors, Reconciliations and Cash Management - Financial Policies, procedures and all internal controls - Timeshare & Owners billing & recoveries - Cash Flow forecasting - Payroll for total staff complement (150 employees) - Training of Staff from various backgrounds and skills levels - Statutory submission, - As the Financial Manager, your previous experience includes, but is not limited to heading up finance, as a self-driven individual with very little financial supervision. You should be commercially astute with strong leadership qualities.
LEVEL	Management
SALARY	<ul style="list-style-type: none"> - Salary negotiable (Based upon experience and qualifications) - Provident Fund 13% of Basic
TO APPLY	<ul style="list-style-type: none"> - All applications must be submitted to hr@mabulatimeshare.co.za or Fax no 086 214 1896. - Closing date for this advert 25 May 2018. - Should you not receive any feedback within two weeks from closing date please consider your application as unsuccessful.
CONTACT	Danielle Levey on careers@extraordinary.co.za

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